



Handcrafted Soap  
& Cosmetic Guild

## Organizational Policy

March 20, 2018 (v3)

# EVENTS CALENDAR

The purpose of the Calendar of Events on the HSCG Website is to provide a valuable source of information and resources to the industry and to create good public relations with local and regional gatherings and events.

Requests for events to be listed are submitted through the form provided on the Calendar of Events page of the HSCG website.

Local and regional gatherings may be included on the Calendar of Events. The Marketing Director, or a person delegated by her, should post any local or regional gatherings that are not submitted by the gathering themselves.

Trade shows, conventions, or other conferences may also be included in the Calendar.

Announcements of classes offered by HSCG members may not be included in the events calendar. These should be submitted by HSCG Teachers or Supplier members in accordance with the HSCG Policy *Member Online Listings*.

Approved by the  
HSCG Board of Directors

June 30, 2009	(v1) Original Publication Date
Oct 7, 2013	(v2) Amended to include name changes, to make minor grammatical changes, to clarify (v2) responsibilities for administration and to explicitly state that classes are not included on the Events Calendar.
March 20, 2018	(v3) Amended to change person responsible to the Marketing Director and to reference HSCG Policy <i>Member Online Listings</i> .
2022	(v3.1) Reviewed; no changes made. Reformatted