



Handcrafted Soap
& Cosmetic Guild

Organizational Policy

December 1, 2022 (v4)

FINANCIAL REPORTING

An annual financial report prepared by a CPA retrained by the HSCG shall be provided to the membership by November 30th for the previous fiscal year.

The report shall be available to members on the HSCG website.

Members who attend the Annual Meeting of the HSCG will receive a membership packet before the start of the Annual Meeting which shall contain a copy of the annual financial report.

Approved August 29, 2006
by the Board of Directors

History:

Aug. 29, 2006	(v1) Original publication date. Written to comply with motions passed at the 2006 Annual Meeting
June 30, 2009	(v2) Revised to clarify how the documents will be provided and how members not attending the meeting may access them.
Oct 7, 2013	(v3) Amended to include name change and to clarify how the documents must be presented and the applicable time frame for the reports.
May 4, 2018	(v3.1) Reformat.
2022	(v4) Reviewed and updated.